



# NW Natural<sup>®</sup>

## TENANT DATA RELEASE FORM

In an effort to reduce energy costs and carbon emissions, both local and state policymakers have turned to building benchmarking to track commercial energy usage. Portland City Council passed a policy in 2015 requiring commercial buildings more than 20,000 square feet to annually track and report their energy use using the EPA's Energy Star™ Portfolio Manager. The aggregated energy use information will be made publicly available on the EPA's Energy Star™ Portfolio Manager Website. In Washington State, the Clean Buildings bill was signed into law in 2019 outlining an energy performance standard for commercial buildings over 50,000 square feet. Buildings are required to benchmark with Energy Star™ Portfolio Manager to determine performance metric and demonstrate compliance with energy use intensity targets.

To obtain aggregated information, building owners and property managers are required to assemble individual tenant or occupant energy use data. More information about these benchmarking programs can be found at the following websites:

Portland Bureau of Planning and Sustainability: <http://www.portlandoregon.gov/bps/68329>  
Washington State Department of Commerce: <https://www.commerce.wa.gov/growing-the-economy/energy/buildings/>

As part of their work to comply with this program, your building owner and/or property manager request that you complete the following Release Form authorizing NW Natural to share your natural gas usage (therms) with them in aggregate form.

<b>Building Name &amp; Address:</b>	<b>Building Owner/Property Manager:</b>
<b>Gas Meter No.</b>	<b>NW Natural Account No.</b>

I authorize Northwest Natural Gas Company ("NW Natural") to release to the building owner/property manager ("Landlord") my monthly natural gas usage as part of and in connection with NW Natural's provision of aggregated gas usage for the building identified above. I understand that the information to be provided by NW Natural to Landlord will only be used by Landlord for the reporting of the building's aggregate energy use and other energy performance information as required by the programs outlined above, and that this aggregated data will be made publicly available as part of the EPA's Energy Star™ Portfolio Manager website.

I understand my participation by authorizing the release of this information will support a nationwide energy efficiency benchmarking effort, which is intended to lead to an overall reduction in energy consumption and reduce greenhouse gas emissions. I further understand that my participation and decision to authorize the release of my natural gas usage is voluntary.

As part of this authorization, I release and hold harmless NW Natural and all of its related entities, officers, directors, employees, representatives and assigns from any and all claims, liabilities, damages, expenses or causes of action resulting from any release by NW Natural of my natural gas consumption data.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Title: \_\_\_\_\_ Company: \_\_\_\_\_