NW Natural

Work Order #:	

NW Natural - Engineering
220 NW 2nd Ave
Portland, OR 97209
Office: (800) 422-4012 X4344

RESIDENTIAL METER & SERVICE RELOCATE REQUEST
GENERAL INFORMATION

On-Site Contact Name:			
On-Site Contact Phone:			
On-site Contact Email:			
Service Address, City, Zip:			
Expected Project Start Date:		**Property Owner Name:**	

Note to Customer:
If a new location for the gas meter is being requested, the "Meter Location Requirements" listed here must be satisfied. These requirements apply to all new gas service installations, as well as modifications to existing gas services.

Meter Location Requirements:
- Not closer than 36" from an electric meter.
- Not below operable windows, decks, structures.
- Not below overhangs greater than 4'.
- Not closer than 36" from an air intake.

Please provide the following information

Existing Conditions:

Gas Equipment Furnace ☐ Water Heater ☐
Home Square Footage _____
Number of Bedrooms _____

Proposed Changes to Property:

Additional Gas Equipment Furnace ☐ Water Heater ☐
Additional Home Square Footage _____ No Changes ☐
Additional Number of Bedrooms _____ No Changes ☐

Proposed Changes to Meter and/or Service Pipe Location:
Provide comments on what you are requesting. For example, "Move meter 15 feet down side of house.**"**
"Move service line around new egress window."
Comments: _____

_____

Ground Conditions in the Immediate Area: Concrete ☐ Asphalt ☐ Dirt ☐

1. In accordance with applicable tariffs, the Customer is responsible for all costs of the relocation. A Facilities Relocate Agreement must be executed, and full payment (non-refundable) recieved prior to the relocate being scheduled by NW Natural.
2. **Federal law 49 CFR §192.361 does not allow for service lines under buildings. Any existing gas line that is built-over will be relocated at the Customer's sole expense.**
3. For planning purposes, Customer can anticipate that the average cost for a relocate request is $1,500 for NW Natural's facilities. A guard post may be required if the new location is near parking. The cost estimate will be updated if construction is not completed within 6 months.
4. Normal scheduling is 10 working days from receipt of signed Relocation Agreement and payment for jobs inside property. Jobs requiring a permit could take 16 calendar days depending on how long it takes to get a permit from the jurisdiction.
5. NW Natural or its agent will perform the relocation, which will be subject to NW Natural's scheduling priorities.
6. NW Natural reserves the right to designate the appropriate meter or riser location.

Customer Signature:		**Date:**	

Return Completed form to: **EngineeringSolutionsTeam@nwnatural.com or Fax to 503.273.4822**
Questions call (800) 422-4012x4344